



Lloyds Animal Feeds Group



## **Mill Administrator**

### **Competitive Salary**

### **42.50 hours (Monday – Saturday as per working requirements)**

Lloyds Animal Feeds are a family owned business with bases across the UK, who work with customers to produce a nutritional solution that provides efficient production of Dairy, Beef, Sheep and Poultry.

An opportunity has arisen for a Mill Administrator to join our Lloyds Animal Feeds (Piercebridge) site.

Reporting to the Mill Manager, the Mill Administrator will have day to day responsibility for completing the administration and recording process for the raw materials, transport paperwork and sampling and submitting of quality control samples. In addition the role will support the weighbridge operation and undertake any general administration required.

As a decision maker, the successful candidate will be able to meet deadlines, be a team player and able to act on their own initiative. In addition the successful candidate will be organised with a can do attitude, have excellent customer service and communication skills as well as being computer literate.

For an informal discussion about the role, please contact Katie Stocker on 01691 830741.

For an application form please contact Katie Stocker, HR Manager on 01691 830741 or send your CV and covering letter to [recruitment@lloydsanimalfeeds.com](mailto:recruitment@lloydsanimalfeeds.com).